

DNDI BOARD MEMBER TERMS OF REFERENCE: PATIENT REPRESENTATIVE

1 ORGANISATION AND PROCEDURES

- The Drugs for Neglected Diseases initiative (DNDi) is an independent, not for profit foundation registered under the Swiss Civil Code, administered by a Board of Directors (the Board).
- The Board exercises ultimate authority over DNDi. It may take decisions on all matters, and is endowed with all the powers, that are not expressly allocated by DNDi's Charter and/or By-laws.
- The Board has a minimum of seven and maximum of fifteen members.
- New Board members are elected by the Board. Board membership terms are four years, with a maximum of three consecutive terms (twelve years total).
- Board members are selected:
 - to represent DNDi's Founding Partners;
 - as experts in their field (including, but not limited to, pharma/biotech research and development and related science, business development, clinical development, public health, fundraising, finance, legal, communications and advocacy); and
 - for their commitment to the public interest; their technical competence, and/or as a renowned/key opinion leadership in their field; and their support for DNDi's purposes.

2 DUTIES AND RESPONSIBILITIES OF BOARD MEMBER

- Board members:
 - regularly attend, and actively participate in, Board meetings and related meetings;
 - consider volunteering for and willingly accepting assignments, such as Board sub-committee work, and complete them thoroughly and on time;
 - stay informed about the evolution in the field of global health, prepare themselves well for meetings, and review and comment on minutes and reports.
- Board members perform their duties with due diligence, and safeguard the interests of DNDi in good faith.

- Board members comply with DNDi's policies applicable to their function and activities, including the Conflict of Interest policy, the Fraud and Corruption Prevention policy, etc.
- Board members have a duty of confidentiality.
- Board members serve in an honorary capacity and are reimbursed for reasonable expenses related to their work with DNDi, including travel expenses.

3 AMBASSADOR ROLE OF BOARD MEMBER

- Board members act as ambassadors of DNDi, to strengthen and support DNDi's ability to deliver its mission. Through these activities Board members help amplify DNDi's impact, and enhance the organisation's visibility and reputation, on a global scale.
- Each Board members interprets this ambassador role according to their own capacity. Examples include:
 - sharing a collective responsibility to support DNDi's fundraising efforts, and actively participating in efforts to secure resources. This could include hosting events to introduce potential supporters, participating in donor and partner discussions to enhance credibility and influence, connecting DNDi with pro bono services, and contributing to initiatives that ensure the organisation's sustainability and growth;
 - collaborating in communications and advocacy efforts by leveraging their networks, directly participating in initiatives, and raising public awareness. This could include sharing and co-creating media and social media content, advocating for DNDi at appropriate fora, attending and representing DNDi at key events, whether through formal speaking roles, informal networking, or media engagements, such as interviews; and
 - contributing to staff motivation and knowledge by leading sessions, such as "brown bag" talks, to share insights about their expertise or sector trends.
- The Executive Director supports the Board members' ambassador role by proactively engaging Board members, and providing them with regular updates and tailored talking points on DNDi's key initiatives, achievements, and needs.

4 ROLE OF PATIENT REPRESENTATIVE BOARD MEMBER

- The Patient Representative Board members role ensures DNDi's work remains aligned with the true needs of those it serves, and improves the relevance and impact of its R&D efforts.
- The Patient Representative Board member integrates the patient's voice into DNDi's governance processes to ensure the Board's decisions are informed by patient's needs and priorities.

- The Patient Representative Board member strengthens Board discussions by contributing with their understanding of, and advocating for:
 - patient experiences and perspectives (to ensure decisions consider the impact on patient health and quality of life); and
 - a patient-centered viewpoint for ethical considerations and regulatory frameworks (especially concerning clinical trials, access to treatments, informed consent, the creation and active participation of community advisory committees).
- The Patient Representative Board member:
 - fosters relationships with communities (including patient groups) to ensure DNDi maintains strong, mutually beneficial relationships with these groups;
 - advocates for the formation of patient groups where they do not exist; and
 - encourages dialogue and feedback between DNDi, patients, and communities, including interfacing with DNDi's Regional Community Advisory Committees.